

Government of the Peoples Republic of Bangladesh
Office of the Project Director
Modernization of Vaccine Production Technology &
Extension of Laboratory Facilities (M.V.P.T) Project
Livestock Research Institute (L.R.I), Mohakhali, Dhaka-1212.

Memo No. MVPT/Outsourcing-2/2010-2011/411

Date: 20-07-2010

E.O.I NOTICE FOR SELECTION OF FIRM (SUPPLYING OUTSOURCING STAFF)

1.	Ministry/Division	: Ministry of Fisheries and Livestock, Bangladesh.			
2.	Agency	: Department of Livestock Services, Bangladesh, Dhaka.			
3.	Procuring Entity Name	: Project Director, Modernization of Vaccine Production Technology & Extension of Laboratory Facilities Project, Livestock Research Institute, Mohakhali, Dhaka-1212.			
4.	Procuring Entity Code	: Not used at present.			
5.	Procuring Entity District	: Dhaka.			
6.	Expression of Interest for Selection of	: Firm for deploying Outsourcing Staff			
7.	EOI Ref. No.	: MVPT/Outsourcing-2/2010-2011/411			
8.	Date	: 20-07-2010			
KEY INFORMATION					
9.	Procurement Method	Quality & Cost Based Selection (QCBS)			
FUNDING INFORMATION					
10.	Budget and Source of funds	Development Budget GOB			
11.	Development Partner	Not applicable.			
PARTICULAR INFORMATION					
12.	Project/Programme Code	: 5-4441-6410			
13.	Project/Programme Name	: Modernization of Vaccine production Technology & Extension of Laboratory Facilities Project.			
14.	EOI Closing Date and time	: 17-8-2010, 2.00 P.M.			
15.	EOI submission place	: Office of the Project Director, Modernization of Vaccine Production Technology & Extension of Laboratory Facilities Project, Livestock Research Institute, Mohakhali, Dhaka-1212.			
INFORMATION FOR APPLICANT					
16.	Brief description of duties & responsibilities to be performed	: The firm have to deploy 10 (ten) Lab. attendant, 3 (three) M.L.S.S, 3 (three) Guard, 2 (two) Animal attendant & 2 (two) Sweeper. The outsourcing staff have to work at L.R.I, Mohakhali, Dhaka & L.R.I, Comilla.			
17.	Required Qualification & Experience	a) The firm must have registration from any government-authorized body or authority and properly constituted managing body with clearly defined rules & responsibilities for office bearers. b) Must have permanent office at Dhaka & management set-up for the service wanted. c) Must have capability of maintaining highest confidentiality & ability to comply with government standards. d) Must have at least 3 (three) years overall experience & 2 (two) years specific experience in supplying quality manpower (consultant/experts/staff in G.O's / NGO's). e) Must have experience of supplying manpower (consultant/experts/staff in G.O's / NGO's at least worth Tk. 10 (Ten) Lakh in a single contract in last five years.			
18.	Other Details	: The contract duration will be 36-months or for the project period which one comes earlier. Firm's payment: Payment will be made on the monthly basis against bill, which includes Basic pay, Medical allowances, House rent, Tiffin allowances. Festival allowances will be paid as per government provision. VAT, tax & all other government duties must be deducted from the monthly bill (gross payable amount). There is no provision of separate service charge. The rate is valid for the project period up to 30 th June, 2013			
19.	Association with foreign firms is	: Not applicable.			
20.	Phasing of service	: The assignment is phased as financial year basis i.e the phase will start from the date of commencement of service & will be valid for 30 th June of that financial year. The firm may enjoy the scope of supplying outsourcing staff, subject to the satisfactory performance to be evaluated at the end of each phase by the procuring entity.			
	Ref no.	Phasing of Service	Location	Indicative start date	Indicative completion date
	i)	Phase-I	a) LRI, Mohakhali, Dhaka b) LRI, Comilla & c) Govt. Poultry Farm, Savar, Dhaka.	1-09-2010	30-6-2011
	ii)	Phase-II	As above	1-07-2011	30-6-2012
	iii)	Phase-III	As above	1-07-2012	30-6-2013

21.	Name of the Official Inviting EOI	: Dr. Golam Mowla Jaglul
22.	Designation of the Official Inviting EOI	: Project Director
23.	Address of the Official Inviting EOI	: Modernization of Vaccine production Technology & Extension of Laboratory Facilities Project, Livestock Research Institute, Mohakhali, Dhaka-1212.
24.	Contact Details of the Official Inviting EOI	: Tel: +88-02-9893831, Fax: +88-02-9893841, E-mail: mvpt_project@yahoo.com
25.	The procuring entity reserve the right to accept or rejects all EOI's.	
26.	<p>Application must include the following information & supporting papers:</p> <p>i) Name of firm & contact details.</p> <p>ii) Updated Income Tax Clearance certificate</p> <p>iii) Updated Commercial license for supplying staff /manpower</p> <p>iv) Updated VAT registration certificate should be submitted &</p> <p>v) Updated trade license</p> <p>vi) Date of enlistment (enclose certificate in favor of this)</p> <p>vii) C.V of the proposed staffs including two-attested Photographs, educational & experience certificates.</p> <p>viii) The work experience certificate signed by competent authority mentioning candidate wise job description & work duration.</p> <p>ix) Information about one of the completed contact worth Tk.10 (Ten) lakh or more in a single contact in last 5 (five) year with Completion certificate & other relevant documents of the firm.</p> <p>x) Detailed organizational structure:</p> <p>a) Managerial manpower</p> <p>b) Existing manpower deployed in other organization (enclose valid documents)</p> <p>c) Organizational capacity & physical facilities of the firm</p> <p>X) Last 1 (one) year audit report (enclose attested photocopy)</p> <p>xi) Registration details</p>	

sd/-
(Dr. Golam Mowla Jaglul)
Project Director

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Livestock research Institute, Mohakhali, Dhaka-1212.

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For kind information & necessary action:

1. Director General, Department of Livestock Services, Farmgate, Dhaka-1215.
2. Director (Research, Training & Evaluation), Livestock Research Institute, Mohakhali, Dhaka.
3. Director General, C.P.T.U,IMED, Ministry of Planning, Sher-e-banglanagar, Dhaka.
4. P.S. to Honorable Minister, Ministry of Fisheries & Livestock, Bangladesh Secretariat, Dhaka.
5. P.S. to Secretary, Ministry of Fisheries & Livestock, Bangladesh Secretariat, Dhaka.
6. Notice board, Department of Livestock Services, Farmgate, Dhaka-1215.
7. Notice board, Livestock Research Institute, Mohakhali, Dhaka.
8. DLS website: ww.dls.gov.bd
9. LRI website: lri.gov.bd
10. Office copy.

Dr. Golam Mowla Jaglul
(Dr. Golam Mowla Jaglul)
Project Director

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Extension of Laboratory Facilities Project
Livestock research Institute, Mohakhali, Dhaka.-1212.