

Government of the People's Republic of Bangladesh  
Project Coordination Unit (PCU)  
Avian Influenza Preparedness and Response Project  
Department of Livestock Services  
Krishi Khamar Sarak, Farm gate, Dhaka-1215

**Request for Expression of Interest  
For  
Monitoring & Evaluation - Base line Survey, Mid-term evaluation & End of  
Project Evaluation  
Package No. S-9**

Memo No.: AIPRP/M & E-115/2008/120

Date: February 01, 2011

Avian Influenza Preparedness and Response Project (AIPRP) is being implemented by the Government of Bangladesh (GoB) with effect from March 01, 2007. The project is implemented at a cost of **US\$ 15.33 million** funded through GoB grant **US\$ 1.5 million**, WB/IDA Credit **US\$ 12 million** and a grant of Avian and Human Influenza Trust Fund- AHITF **US \$ 2 million (approx)**. The project is being implemented throughout the country by the Department of Livestock Services (DLS) under the Ministry of Fisheries and Livestock (MoFL). A Project Coordination Unit (PCU) has been created in the DLS to implement the project. Implementation of the project will be assisted by a team of consultants from the FAO.

An independent consulting firm, recruited through PCU, will conduct a baseline survey, independent mid-term and end of project evaluations of the project activities during implementation and report the results of the evaluation to the Project Steering Committee (PSC) headed by the Secretary, MoFL. The baseline survey will enable the establishment of baseline levels for key indicators against which project performance and results can be evaluated. The baseline and evaluation data will be used to evaluate the project in three stages: (a) baseline situation; (b) mid-term evaluation; and (c) end of project implementation.

The consulting firm will commission a team of competent experts to conduct baseline survey and independent mid-term and end of project evaluations for the project and develop baselines for the key indicators for tracking project results (outputs and outcomes). The team will work under the overall guidance of the PSC, while the PCU will be responsible for its contract management and supervision on behalf of the PSC.

The services include:

- Task 1 : Design and implement a Comprehensive Monitoring and Evaluation Framework in light of the Result Framework
- Task 2 : Develop Baselines for the Indicators for Tracking Project Results (Outputs and Outcomes).
- Task 3 : Track Key Evaluation Indicators (outputs, outcomes and operational risks) during Project Implementation
- Task 4 : Carry out Process Monitoring and Evaluation of the Project Activities
- Task 5 : Review and evaluate the Existing Public-Private Partnership established by the AIPRP
- Task 6 : Recommend Appropriate Corrective Actions Periodically to the PSC
- Task 7 : Prepare and Submit Quarterly and Annual Progress Reports to the PSC
- Task 8 : Prepare and Submit End of Project or Implementation Completion Report- clearly indicating the lesson learnt through this project

Department of Livestock Services now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the

services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).

Consultants may associate to enhance their qualifications, but should mention whether the association is in the form of a "joint-venture" or of "sub-consultancy". All members of such association should have real and well-defined inputs to the assignment, and it is preferable to limit the total number of firms/institutes in the association to three. For the proposed assignment, ESCB will be the nominated sub-consultant, which, among others, will provide local staff input for developing a procurement faculty of its own and for the three-week residential and other short training courses including course materials with adequate classrooms, accommodation, logistics, etc.

The EOIs would be reviewed on the basis of the following to prepare a short list:

- Registration of the firm/ institute;
- Availability of appropriate skills among staff;
- Demonstrated capacity to handle such assignment;
- Experience in similar tasks.

Detailed Terms of References and other relevant information are available at PCU, AIPRP. The consulting firm will be selected through Quality and Cost Based Selection Method (QCBS) in accordance with the procedures set out in the Government's Public Procurement Act (PPA), Public Procurement Rules 2008- (PPR).

**Expression of Interest must be delivered to the address below by February 17, 2011 17:00 Hours BST.**

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