

Government of the People's Republic of Bangladesh
Office of the Project Director
Artificial Insemination Activities Extension and
Embryo Transfer Technology Implementation Project (2nd Phase)
Department of Livestock Services
Krishi Khamar Sarak, Farmgate, Dhaka.

Request for Expressions of Interest (EOI)

Notice for selection of Firm/ Company(Supplying outsourcing staff)

Memo No.AIET/Manpower SD-02/10-11/677

Date: 01/08/2010

1.	Ministry/Division	Ministry of Fisheries and Livestock .			
2.	Agency	Department of Livestock Services.			
3.	Procuring Entity Name	Artificial Insemination Activities Extension and Embryo Transfer Technology Implementation Project (2nd Phase)			
4.	Procuring Entity Code	Not being used at present			
5.	Procuring Entity District	Dhaka			
6.	Expression of Interest for Selection of	Firm/Company for deploying staff (Computer Operator , LN2 Plant Operator , Demonstrator (AI) , LN2 Plant Assistant , Lab. Technician , Driver , Lab. Attendant , Bull Attendant , MLSS , Helper & Night Guard cum Sweeper).			
7.	EOI Ref No	AIET/Manpower SD-02/10-11/677			
8.	Date	01/08/2010			
9.	Procurement Method	Quality & Cost Based Selection (QCBS).			
10.	Budget and Source of Funds	GOB			
12.	Project/ Code	5-4441 -6316			
13.	Project/ Name	Artificial Insemination Activities Extension and Embryo Transfer Technology Implementation Project (2nd Phase)			
14.	EOI Submission Date and Time	25/08/2010 at 2.00 PM.			
15.	EOI Submission Place	Office of the Project Director , Department of Livestock Services .Pranee Shapad Bhaban, 3th Floor,Krishi Khamar Sarak, Farmgate, Dhaka.			
16.	Brief Description of Assignment	The firm will have to deploy 02 Computer Operator , 01 LN2 Plant Operator , 02 Demonstrator (AI) , 02 LN2 Plant Assistant , 04 Lab. Technician , 20 Driver , 03 Lab. Attendant , 10 Bull Attendant , 03 MLSS , 02 Helper (Track) & 02 Night Guard cum Sweeper . The Drivers will have to work at 20 districts AI Centers, Others will have to work at PD Office, central AI laboratory , Savar,Dhaka, AI Laboratory Rajabarihat, Rajshahi.			
17.	Qualification and Experience	<ul style="list-style-type: none"> • The firm/Company must have registration from any government authorized body or authority and properly constituted managing body with clearly defined rules and responsibilities for office bearers. • Must have permanent office/offices at Dhaka and management set-up for the service wanted. • Must have capability of maintaining highest confidentiality and ability to comply with government standards. • Must have at least three years overall experience and Two year Specification experience in supplying Quality manpower (consultant/experts/staff in public or private organizations/projects/NGOs etc). • Must have experience of supplying manpower (consultant/experts/staff in public or private organizations/ projects/NGOs etc) at least worth Tk. 20.00 (Twenty) lakh in a year in single contract within last three years. 			
18.	Other Details (if applicable)	<p>Duration: The contract duration will be initially 6-12 month, on the basis of satisfactory performance it may be increased for phase by phase for 48 month or for the project period which one come earlier..</p> <p>Service Charge for Firm : Service charges for the company/firm and the pay and allowances for the supplied staff will be paid monthly.</p> <p>Bill payment: Payment will be made on the monthly basis against consolidated pay bill, which includes Basic pay, Medical allowances, House rent, Festival allowances & other allowance will be paid as per government provision. VAT, tax & all other government duties must be deducted from the monthly bill (gross payable amount).</p>			
20.	Phasing of Services	The assignment is phased as financial year basis i.e the phase will start from the date of commencement of service & will be valid for 30 th June fo that financial year. The firm may enjoy the scope of supplying outsourcing staff, subject to the satisfactory performance to be evaluated at the end of each phase by the procuring entity.			
	Ref no.	Phasing of Service	Location	Indicative start date	Indicative completion date
	i)	phase-1	a) 20 District A.I. centre b) PD. Office c) Central A.I. Lab. Savar, Dhaka & A.I. Lab. Rajabarihat, Rajshahi.	01/12/2010	30-06-2011
	ii)	phase-11	As above	01-07-2011	30-06-2012
	iii)	phase-111	As above	01-07-2012	30-06-2013

	iv)	phase-IV	As above	01-07-2012	31-12-2013
21.	Name of Official Inviting EOI	Dr. Md. Anjul Haque.			
22.	Designation of Official Inviting EOI	Project Director,			
23.	Address of Official Inviting EOI	Artificial Insemination Activities Extension and Embryo Transfer Technology Implementation Project (2nd Phase) Krishi Khamar Sarak, Farmgate, Dhaka.			
24.	Contact details of Official Inviting EOI	Tel.no 8158267	Fax no. 8158267	e-mail N/A	
25.	The procuring entity reserves the right to accept or reject any or all EOI's.				
26.	<p>Application must include the following information :</p> <p>i) Name of Firm/Company, Contact address (including postal address, Telephone & Fax no,E-mail address and name of contact person with phone/cell no.);</p> <p>ii) Up date tax Clearance certificate.</p> <p>iii) Update Commercial license for supplying staff/ manpower.</p> <p>iv) Update Trade license.</p> <p>v) Date of Establishment (enclose certificate in favour of this):</p> <p>vi) Working experience in relevant fields (enclose valid documents):</p> <p>vii) Information about one of the completed contact worth Tk.20.00 (Twenty) lakhs or more in a single contact in the last Three years with appropriate documents (completion certificate or relevant documents)</p> <p>viii)Detailed organizational struucure:</p> <p>a) Managerial manpower (attach list with educational Qualifictions and experiences):</p> <p>b) Existing manpower deployed in other organization/s(enclose valid documents):</p> <p>c) Organizational capacity and Physical facilities of the Firm/Company;</p> <p>vi) Last 02 (Two) years audit report (enclose attested photocopy);</p> <p>vii) Proposal should be in letter head pad with 02 pp size photograph of Firm/Company head;</p> <p>viii) Registration details with reputed organizations (Public & Private); and</p> <p>ix) Similar service delivering in last 03 (Three) years (enclose valid documents).</p>				
27.	All paper should be attested photocopy by 1 st class grazatted officer.				
28.	Request for Proposal(RFP) will be issued to the short listed firm/ company selected by EOI.				
	<p>(Dr. Md. Ainul Haque) Project Director Artificial Insemination Activities Extension and Embryo Transfer Technology Implementation Project (2nd Phase) Pashusampad Bhaban (3rd Floor), Krishikhamar Sarak, Farmgate, Dhaka .Tel. - 8158267</p>				

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Date: 01/08/2010

Copy for information and necessary actions

1. Secretary, Ministry of Fisheries and Livestock.
2. Director General, Department of Livestock Services ,Pranee Shampad Bhaban, Dhaka.
3. Derector General, Central Procurement Technical Unit, IMED, Ministry of Planning, Sher-E Bangla Nagar. Dhaka.
4. Circulation Managaer, Daily Jugantor, 12/7, North kamolapur, Dhaka-1217.
5. Circulation Manager, Daily Star, Kawran Bazar, Dhaka .
6. DLS Notice Board.

(Dr. Md. Ainul Haque)
Project Director
Artificial Insemination Activities Extension and Embryo Transfer
Technology Implementation Project (2nd Phase)
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